Team Name: Smart Park (EE)

Date of Submission: 03/6/22

Meeting Date & Time: 03/4/22

Meeting Location: Over the phone

Meeting Duration: 30 mins

|  |  |  |
| --- | --- | --- |
| Team Members | X = Present | Notes |
| Martin Kariuki | x | Over the phone |
| Alexander Chiem | x | Over the phone |
| Max Burrell | x | Over the phone |
| Damian Avery | x | Over the phone |
|  |  |  |

Progress:

Due to the meeting we all had of Friday 3/4/2022 we are ALL required to show a clear deliverable to the instructor, thus may end up changing some of our roles.

Damian Avery:

I am now writing a clear deliverable to get green lit by the instructor before moving forward with the project.

Martin Kariuki:

I have been collecting data, that we forgot to collect from last semester for TPR. I am also writing a clear deliverable to get green lit by the instructor before moving forward with the project.

Alexander Chiem:

I started to 3D print the casing to get more insight on what’s required. I am also writing a clear deliverable to get green lit by the instructor before moving forward with the project.

Max Burrell:

I am still researching a power and solar solution. I am now writing a clear deliverable to get green lit by the instructor before moving forward with the project.

Project Tracking (current work): Assignments and activities are to be tracked until completed.

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| --- | --- | --- | --- |
| Team Member | Assignment | Due Date | % Complete |
| Alex Chiem | Getting a deliverable green lit by Instructor | 03/12/2022 | 5% |
| Damian Avery | Getting a deliverable green lit by Instructor | 03/12/2022 | 5% |
| Martin Kairuki | Getting a deliverable green lit by Instructor | 03/12/2022 | 5% |
| Max Burrell | Getting a deliverable green lit by Instructor | 03/12/2022 | 5% |

Plan (future work):

|  |  |
| --- | --- |
| Assignment | Due Date |
| Getting our deliverables green lit | 03/12/22 |
|  |  |
|  |  |

Issues:

Since we need to write a clear deliverable, the possibility of roles changes may/will happen thus could impact our timeline.

Include the schedule for the next meeting:

Meeting Date & Time: 03/13/2022 5:00pm

Meeting Location: John Bardo Main Lobby